

Bucks County Montessori Charter School

Reopening COVID-19 PROTOCOLS:

9.17.20

I. SCHEDULE:

- In-Person Modified Hybrid & Virtual Model will follow class specified time and day schedule of Mondays, Tuesdays, Thursdays & Friday, with the hours of 8:30-3:15p
- On Wednesdays, ALL students will remotely be taught Special subjects ... the mid-week day will allow staff planning time and mitigation efforts, if necessary
- Parents are to follow the [School Calendar](#) for any and all other scheduling related to Holidays, In-Service, etc.

II. CLASSROOM STUCTURES:

- Staff and students will wash their hands upon entry.
- In Person classrooms will be 'completely self-contained' throughout the 1st Marking Period, to be assessed at the beginning of the 2nd Marking Period which may only permit varying teacher movement in and about the classrooms.
- Lunch and snack will be held in the classroom. All food and drink items will be brought in by students. Lunch will follow strict distance guidelines, situated throughout the room at varied tables, floor mats, countertops, etc. Snacks will be allowed to be eaten at assorted student work stations.
- Water dispensers will be placed in each of the classrooms ... students are required to bring their own water bottles which must be washed daily.
- Recess play will occur outdoors at separate, congregate locales [side grass field, side partial macadam lot, front grass pad [by MPR], side parking lot area, bottom field and front field] per class, with indoor recess within the classroom during inclement weather.
- Prior used Montessori or other types of manipulatives or materials will be cleaned by such student upon completion of the item, with both spray and wipes, and be placed either aside or on the bottom of material stack denoting as being recently used.
- Students will have their own school supplies [pencils, erasers, etc.] separated and limited for their personal use.

- Classroom cubbies will be used per individual student for all personal student supply items. Individual supply items/bags will be labeled with the child's name or initials ... no community bins of school supplies will be permitted in classrooms.

III. Arrival / Dismissal:

- All persons will enter the school wearing masks or other approved facial covering.
- Students will enter the school building at differing locales per:
 - Kindergarten [K] & Lower Elementary [LE] 1 will enter through the school's main doors, K through door A2 [front facing] and LE1 through door A3 [side facing].
 - LE4 door is a Virtual Classroom and will not be utilized for entry
 - The interior middle classes, LE2 & LE3, will enter through middle double doors [old PPU] A5
 - UE2 will enter through right side double doors B1.
 - UE1, UE3 and UE4 will enter through their own designated classroom doors.
 - Special Education [SPED] students will enter through doors A5
- Parents who drop off students will do so in the parent drop off lane at the front, side parking lot single lane ... students will walk to their entry points, maintaining a six foot distance from each other.
- Bus transportation is through our local districts will abide by their individual protocols.
- For dismissal, students taking busses will be called on the school intercom per bus, and exit through their designated door(s) of entry... ample time will be given between bus announcements to limit traffic in the halls.
- For Parent Pick Up students, students will be dismissed outside of each individual classroom door [again, each classroom has an outside door] directly to the parent. For those classrooms located in the back of the building [LE1, LE2, and LE3], special accommodations may be made for those who may have difficulty accessing.

IV. School Wide Structures:

- Students will stagger the utilization of hall area spaces. For arrival times, hall use will naturally be staggered in conjunction with varying arrival times. For dismissal, student arrangements will be staggered in conjunction with adjacent rooms. [i.e., Class A first, limited numbers at a time, and then Class B after the completion of A in the same manner].
- The only time hall areas will be utilized, during the school day, will be to access bathroom areas, if necessary, as well as to access personal lockers, located in proximity to classrooms. The lockers will be limited to personal student bulk items [backpacks, coats, etc.].

- All movement from inside to outside areas will occur from the classroom outside access door. Hall door will remain shut, as much as possible, throughout the day.
- Staff will use either the designated single staff bathroom or the main hall bathrooms.

V. FACE COVERING:

- Face covering must cover the nose and mouth and be secured to the head with ties, straps, or loops over the ears or wrapped around the lower face.
- The face covering can be made of a variety of synthetic or natural fabrics, including cotton, silk, or linen, and, for the purposes of the PA order, can include a plastic face shield that covers the nose and mouth.
- Staff will be required to wear face coverings throughout the day while in the presence of students.
- All students must wear face coverings throughout the day, with the lone exception of a student who has a medical or mental health condition or disability. School will require medical documentation in accordance with Section 504 or IDEA of medical or mental health condition or disability.
- Students may remove face coverings when:
 - Eating or drinking when spaced at least 6 feet apart
 - When at least 6 feet apart during “face-covering breaks”
 - Outdoors when 6 feet separation can be enforced

VI. Safety Measures:

- Thermal thermometers will be administered by Admin staff and nurse for all members upon entry.
- Separate areas within the MPR will be set aside as re-evaluative / quarantine zones if a member has a temperature of 100.4 or greater, shows signs of COVID-19, or becomes ill on site. Further evaluation will be made in those areas.
- COVID-19 signs [not limited to] that will require further examination:
 - *One of the following:* Temperature, Cough, Shortness of Breath, or Difficulty Breathing
 - *Two of the following:* Sore Throat, Runny Nose/Congestion, Chills, New Lack of smell or taste, Muscle Pain, Nausea or Vomiting, Headache or Diarrhea

- For those who have displayed [determination to be made by Nurse or school official] verified symptom(s) of COVID-19 will likely require a doctor's note or negative test result to be supplied before re-admittance.
- Persons who have had a positive exposure with someone who has a confirmed case may be asked to quarantine, provide a doctor's note or a negative COVID test result before admittance or re-admittance.
- Persons living with someone confirmed of having COVID will be subject to a mandatory 14 day quarantine and will need a doctor's note OR negative test result before admittance or re-admittance.
- For those who have been confirmed with COVID-19, a negative test result AND a doctor's note will be required before re-admittance.

VII. School Maintenance:

- An electrostatic hygiene mixture, utilizing PurTabs sanitizer and applied with Evaclean Electrostatic Sprayer, will be used to sanitize the entire school interior premises daily.
- Staff will be encouraged to open windows [each class has 2 to 3 large window openings and 2 to 3 small] all times that students and staff are present.
- HEPA Air Filtration units will be utilized throughout the day in each class setting.
- School's Air Circulation patterns will be positioned 'ON' to maximize air exchange.
- Day porter will periodically clean all common touch areas throughout school day.

VIII. OTHER:

- Parent volunteers are be prohibited ... Visitors require prior Administrative approval.
- Decision for school / class closure will follow hierarchical leadership team [Admin Team & BOT members] with input to include Pennsbury Administration and county health director.
- SPED students who choose remote learning will have the option to come into school for In-Person instruction to receive SPED learning support and/or Speech or OT services.
- Require on-site before/after care providers to follow the same standards and schedules as adopted by BCMCS.